Acupuncture Practice of
BRAD HILL M.S., M.Ac., Lic.Ac..

Notice of Privacy Practices

This notice, and the accompanying Practices Regarding Disclosure of Patient Health Information, describe how health information about you may be used and disclosed, and how you can get access to your health information. The Notices are posted near the front desk and copies are given to all individuals receiving care. Please review this information carefully.

Understanding your health record: A record is made each time you visit your acupuncture practitioner. Your symptoms, the practitioner's judgments, and a plan of treatment are recorded. This record serves as a basis for planning your care and treatment at future visits, and also serves as a means of communication among other health professionals who may contribute to your care. Understanding what information is retained in your record and how that information may be used will assist you to ensure it is accurate and make informed decisions about who, what, when, where, and why others may be allowed access to your health information.

Understanding your health information rights: Your health record is the physical property of your acupuncture practitioner, but the content is about you, and therefore belongs to you. You have the right to review or obtain a paper copy of your health record, and to request that appropriate amendments be made to your health record. You have the right to request restrictions on certain uses and disclosures of your information, to authorize disclosure of the record to others, and be given an account of those disclosures. Other than activity that has already occurred, you may revoke any further authorizations to use or disclose your health information. Should your practitioner need to contact you, you have the right to request communication by alternate means or to alternate locations.

Our responsibilities: Your acupuncture practitioner is required to maintain the privacy of your health information and to provide you with this notice of privacy practices. Your practitioner is required to follow the terms of this notice and to notify you if we are unable to grant your request to disclose or restrict disclosure of your health information to others. Your practitioner reserves the right to change practices and promises to make a good faith effort to notify you of any changes. Other than for the reasons described in this notice, your practitioner agrees not to use or disclose your health information without your authorization.

TO RECEIVE ADDITIONAL INFORMATION OR REPORT A PROBLEM, you have the right to file a complaint with the U.S. Secretary of Health and Human Services with no fear of retaliation by this office.

I, _____, have received a copy of this Notice of Privacy Practices and the accompanying Practices Regarding Disclosure of Patient Health Information. I understand my health information will be used and disclosed consistent with these Notices.

Client/Patient Signature:_____ Date:_____

Signature of Witness:_____ Date:_____